



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

February 23, 2022

DIVISION MEMORANDUM
No. 059, s. 2022

**CONDUCT OF ONE-DAY WORKSHOP ON THE PREPARATION OF FY 2023
BUDGET PROPOSAL**

TO: Assistant Schools Division Superintendents
Public Schools District Supervisors
Public Elementary Secondary School Heads
All Others Concerned

1. In compliance to National Budget Memorandum No. 142 dated January 12, 2022 entitled National Budget Call For FY 2023 and Regional Memorandum No. 22-107 dated February 14, 2022 entitled Regional Seminar-Workshop on the Consolidation and Finalization of FY 2023 Budget Proposal, Deped - Division of Batangas through the Finance Unit - Budget Section will conduct a series of Workshop on the Preparation of FY 2023 Budget Proposals in all Elementary and Secondary Schools (both IUs & Non-IUs, JHS and SHS) by cluster at the Batangas Country Club (BCC), Bolbok, Batangas City. Please be guided with the schedule:

DATE	PARTICIPANTS
March 1, 2022	Congressional District 1 & 2 - Elementary
March 2, 2022	Congressional District 3 & 4 - Elementary
March 3, 2022	All JHS and SHS (both IUs and Non-IUs)

2. As part of the Workshop Management team, the following SDO/schools' financial staffs are requested to report at the BCC on the above-mentioned date to facilitate the checking and submission of outputs:
 - a. Layne D. Ortega, SDO Budget Section
 - b. Cinderela S. Biscocho, SDO Budget Section
 - c. Alma A. Dimaiyacan, SDO Budget Section
 - d. Jenalyn S. De Villa, Sta Teresita NHS
 - e. Christabel Gale M. Del Mundo, Maabud NHS
 - f. Donabel E. Herrera, Bauan NAVHS
3. Participants are expected to have deep understanding and awareness on the continued adoption of the administrative reforms for greater budget transparency and reliability such as: Two-tier Budgeting Approach (2TBA); Unified Accounts Code

DEPEDBATS-ODS-F-010/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉deped.batangas@deped.gov.ph
🌐www.depedbatangas.org



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Structure (UACS); Program based budgeting structure through the Program Expenditure Classification (PREXC) approach; and be capacitated and guided in the preparation of respective budget proposals.

4. Participants to this activity are School Heads of all Elementary, Junior and Senior High Schools Non-Implementing Units and School Accountant/Senior Bookkeepers of Junior High School Implementing Units. They are advised to bring the following:

SY 2021-2022 Actual data based on eBEIS/LIS as of January 2022:

- a. Enrolment
 - b. Teachers (Teacher I – Master Teacher II)
 - c. Projected Number of Graduates
 - d. Number of Classrooms; Instructional & Non-instructional (based on latest NSBI)
 - e. Laptop Computer and WIFI
5. All participants are expected to be at the venue at exactly 7:45 AM. Registration fee amounting One thousand two hundred pesos (Php1,200.00) shall be collected by the BCC Staff from each participant to cover the cost of venue and meals (AM snacks, Lunch and PM Snacks). Registration fee and other expenses relative to this activity shall be charged against School MOOE subject to the usual budgeting, accounting, and auditing rules and regulations.
 6. Everybody is bound to follow standard health protocol issued by IATF and other related Department Issuances on health protection and safety.
 7. Immediate dissemination and 100% compliance of this memorandum is earnestly desired.

For 
MERTHEL M. EWARDOME, CESO V
Schools Division Superintendent

Type text here

DEPEDBATS-ODS-F-010/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉deped.batangas@deped.gov.ph
🌐www.depedbatangas.org